

HEVERSHAM PARISH COUNCIL

Unconfirmed Minutes of the Parish Council meeting held on **Wednesday 22 October 2025** at 7.30pm in The Athenaeum, Leasgill

Present – Cllrs. Peter Clarke (Chair), Adrian Bland, Adrian Tayler, Mary Capstick and Elizabeth Moffat; Westmorland & Furness (W&F) Cllr. Janet Batty, the Clerk and no members of the public

116/25 Apologies were received from Cllrs. Tom Grindey and Natalie Fletcher (reasons accepted and noted)

117/25 Minutes: It was **resolved** that the minutes of the meeting held on 24 September 2025 be confirmed as a true record and be signed by the Chair

118/25 Declarations of Interest: None

119/25 Requests for Dispensation: None

120/25 Public Participation: None

121/25 Ongoing Items

- Crow Wood: No reply had yet been received regarding clarification of the ownership of the area used for parking
- Yellow line parking restrictions: The Council continued to pursue the requested extension to Plumtree which was under review
- Field of Dreams: A reply to the Council's claim was still awaited
- Village 20 mph application update: The scheme had been approved by the W&F Locality Board (emailed to Cllrs.22/10/25) and the statutory consultation would begin soon
- Community resilience (emergency planning) policy: It was noted that the meeting with CALC's resilience officer had taken place; that the Chair had attended a Rheged meeting on 8 October 2025; and that a joint meeting had been held with two Beetham Parish Council members who were also considering a policy. There was momentum across the county to identify relevant risks, who's vulnerable and what to do in mitigation. Surface flooding was one local item. The planning group were meeting to develop an outline plan and it was agreed to use the Annual Parish Meeting for engagement

122/25 Reports

- a. Westmorland & Furness Cllr. Batty reported regarding the new wards, community governance reorganisation, the future mayor-led authority, design codes and the parking review
- b. The Athenaeum: There was no report
- c. Cumbria Police: Reports were received including the Neighbourhood Policing Team update for September 2025 (emailed to Cllrs. 17/10/25) and re the Neighbourhood Policing Pledge meeting on 20 October 2025, which importantly stressed the recommendation for the installation and registration of door-bell cameras

123/25 Planning

- i) It was noted that the following planning application had been **submitted** to W&FC and circulated to members of the Council since the last meeting:
 - 2025/1933/TPO Olde Blue Bell, Heversham**
SLDC Tree Preservation Order No 139 (1998) – Tree T1 (Oak) – Large mature Oak tree with significant canopy spread, overtopping adjacent properties. The inner crown is very sparse, crown reduction by up to 3 metres throughout the canopy
 - 2025/1936/TPO Hillside, Woodhouse Lane, Heversham**
G1 – group of beech - Common, copper and cut-leaf. Mature canopy in very good health but now beginning to obstruct the highway and cast excessive shade over neighbouring properties. Prune back by maximum, of 2m to regain spherical shape of combined canopy and crown raise over lane to give minimum clearance of 5.5m for agricultural traffic

The Council had **no comments** on these applications
- ii) It was noted that no planning applications had been **approved** by W&FC since the last meeting
- iii) Neighbourhood Plan group: There was no report

124/25 Highways / Footpaths / Trees and Woods

Highways:

- a) No potholes had been reported
- b) W&F Cllr. Batty agreed to again request the switching off of the Primary School warning lights

Footpaths/Tracks:

- i) The incorrect date on the parish noticeboards was noted and it was agreed to take no action
- ii) Two stiles had needed repair – one of which had been reported to W&FC and had been repaired by the farmer

Trees and Woods:

- i) The Clerk was asked to contact Iain Richards with regard to the work to be done by himself and Andrew Hancock

125/25 Playground Report

- i) Cllr. Capstick had inspected the playground since the last meeting and reported no immediate problems
- ii) Cllr. Capstick would monitor the equipment and carry out the inspections until the next meeting
- iii) Cllr. Bland reported that the fencing had been completed
- iv) Cllr. Bland reported that he had not yet discussed the frequency of the grass cutting with the contractor

126/25 Leasgill Quarry Trust

The Leasgill Quarry Trust financial report for the year ended 31 August 2025 was received and the Trust committee gave the following recommendations for the grants to be made by the charity:

<u>Applicant</u>	<u>Purpose</u>	<u>Amount Requested</u>	<u>Amount Recommended</u>
The Athenaeum	Refurbishment of ladies; toilets	£4000	£4000
Heversham Bowling Club	New floor in the gents' toilets	£550	£500
Milnthorpe Bowling Club	Cotoneaster planting on banking	£2000	£1750
Milnthorpe Parish Council	Additional plaque	£1200	£1000
Milnthorpe Parish Council	Playground basket swing	£800	£800
	Totals	£8550	£8050

The Heversham Parish Council members of the committee had declared their interests in the Council and The Athenaeum applications

It was **resolved** to accept the committee's recommendations

127/25 Remembrance Day

It was agreed to purchase a poppy wreath for Remembrance Day and to make a payment (including a donation) of £60. Cllr Grindey was appointed to represent the Parish Council at the Parish Remembrance Service and it was agreed to place the silhouettes in suitable locations

128/25 Christmas 2025

The tree had been ordered by Cllr. Bland and the lights were considered to be sufficient

129/25 Street Lighting Electricity:

The Clerk reported that he had written to the Monitoring Officer and the email had been forwarded to W&FC Complaints

130/25 Finance

- a) It was noted that there had been the following receipt since the last meeting:
W&FC – community infrastructure levy - £150.00
- b) The following payments made by direct debit since the last meeting were approved:
Npower – street lighting electricity August 2025 - £121.14
D&C Atkinson – mowing September 2025 - £140.00
- c) The following payments were approved:
M R Richardson – salary and expenses to 31 October 2025 – £1,733.19 - cheque 777
H M Revenue & Customs – PAYE/NIC on above salary – £507.61 – cheque 778
Royal British Legion – poppy appeal - £60.00 – cheque 779
Thomas Nelson – playground fencing - £570.85 – cheque 780
WH & G Hodgson – playground fencing - £300.00 – cheque 781
Andrew Kitching - hedge cutting - £111.84 – cheque 782
- d) The Clerk reported that the work re gov.uk addresses was almost complete and that he was preparing an IT policy for approval at the next meeting
- e) It was agreed that the Clerk's annual appraisal should be carried out by the Chair and the Vice-Chair
- f) **Resolved** that it be noted that the closing bank balance at 30 September 2025 was £24,754.42, which had been reconciled with the bank account, and that the bank statement be signed by the Chair

131/25 Correspondence

The following correspondence received and not included as an item on this agenda was noted:

- i) Boundary Commission – W&F ward boundary review – final recommendations (emailed to Cllrs.30/9/25)
- ii) W&FC – Community Governance Reorganisation (CGR) Order to change date of parish elections from May 2028 to May 2027 (emailed to Cllrs.16/10/25)
- iii) W&FC – New CGR review for W&F consultation – closes 8/12/25 (emailed to Cllrs.16/10/25)
- iv) W&FC – Temporary road closure – C5071 Hincaster 27/10/25 (emailed to Cllrs.16/10/25)
- v) W&FC – Temporary road closure – C5071 Ackenthwaite 27/10/25 (emailed to Cllrs.16/10/25)
- vi) KEY – 10 Year celebrations on 29/10/25 (emailed to Cllrs.17/10/25)
- vii) W&FC – 20mph schemes are making communities safer (emailed to Cllrs.17/10/25)
- viii) W&FC – Councils say yes to new Mayor-led authority (emailed to Cllrs.17/10/25)
- ix) W&FC – Council putting nature first with new strategy (emailed to Cllrs.17/10/25)
- x) W&FC – Cabinet approves new Sustainable Building Strategy (emailed to Cllrs.17/10/25)
- xi) CALC – Proposal to help keep all councillors connected – This was discussed and it was **agreed** not to change the current arrangements with the Clerk filtering the correspondence
- xii) W&FC successfully prosecutes over substandard roadworks (emailed to Cllrs.21/10/25)
- xiii) W&FC – Help change our future economic vision (emailed to Cllrs.21/10/25)

132/25 Westmorland Gazette – Matters from this meeting to be reported for the Westmorland Gazette:

- 20mph scheme progress
- Leasgill Quarry Trust funding

133/25 Items for Information – no decisions or action permitted

- It was reported that the Curlew Recovery Group South Lakes had a successful year
- Heversham House – The Clerk reported that he had received an email reply from the Planning Officer at W&FC stating that there were still outstanding matters concerning alterations made without planning approval

134/25 Items for consideration for a future agenda

- a. Queen's Platinum Jubilee Tree Scheme Plaque – When new trees are ready in 2026

135/25 Date of next meeting

It was agreed that the next meeting of the Parish Council will be held on Wednesday 26 November 2025 and will commence at 7.30pm in The Athenaeum, Leasgill

The meeting closed at 8.45pm